

Position Title: Herd Manager

Terms: Casual Part-Time (estimated 10 hours/ week).

Compensation: \$16.60 per hour.

Deadline: Open until filled

Location: Arden, Ontario

Circle Square Ranch Big Clear Lake Ministry Opportunity

Circle Square Ranch-Big Clear Lake, in Arden Ontario, is seeking applications for the position of Herd Manager. **This is a casual part-time position.** If the applicant is seeking full-time work, this position could be combined with another position to create a full-time role.

The Herd Manager will care for and manage the herd of about 25 horses.

Responsibilities include:

- Daily feeding the horses and doing other barn chores.
- Arranging for the purchase, sale or lease of horses.
- Occasionally leading trail rides for retreat groups.
- Arranging for the vet or farrier to come when needed.
- Purchasing hay, grain, and other supplies.
- Availability to respond to horse emergencies.

Like all staff, the Herd Manager will participate in the spiritual life of the camp through participation in staff devotions and summer campfires as available. The Herd Manager may be required to raise some funds for this position.

Room and board on site are available if needed. The Herd Manager will have access to outdoor trails and an outdoor arena, and an opportunity to board their own horse indoors or outdoors.

Circle Square Ranch is a Christian camp, affiliated with Inter-Varsity Christian Fellowship of Canada. InterVarsity works children, youth, and young people, helping them to discover Jesus and grow in faith. Circle Square Ranch runs overnight camps for children in the summer months. Throughout the year, the Ranch hosts retreats church retreats, school groups, and other groups of Christian families and young adults.

Key Outcomes:

- Ensure that the horses are healthy and well cared for.
- Ensure there are sufficient horses available to meet the needs of the summer camp program.
- Guests, campers, and volunteers who come to the barn experience a positive, kind environment that is conducive for growth.

Qualifications:

- Experience in horse care, riding and herd management.
- Ability to give clear instructions and lead a group.
- Ability to manage a budget.
- Ability to work with youth and young adults.
- Ability to lift 20 kg
- Experience working in a camp setting.

Application Process:

Interested applicants are invited to email a resume, cover letter, and riding video to ajohnston@ivcf.ca .

Employment is conditional upon a clear police reference check. The successful candidate must be able to submit to InterVarsity's Code of Conduct and Statement of Faith. We welcome and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank all applicants for their interest; however only those candidates selected to move forward in the recruitment process will be contacted.